

Applications to 15 Foundation Must Include:

- 1) Name of organization
- 2) Contact info for organization
- 3) Relationship of petitioner to organization
- 4) Description of organization's mission
- 5) How can 15 Foundation help?
- 6) A concise description of the proposed project and its goals
- 7) A number and ages of the youth to be served
- 8) What is range of funding if needed?
- 9) Which one of 15 Foundation's 3 branches (Academics, Nutrition, Music) would the organization fit under?
- 10) Ideal time frame for project
- 11) A copy of the most recent audited financial report and an operating budget, including a breakdown on the revenue sources and amounts, for the current and previous fiscal years

12. A copy of the Internal Revenue Service letter determining tax-exempt status

13. The project's expected outcomes and criteria the applicant prefers that the Foundation apply in evaluating the completed project.

14. Other printed material concerning the activities and history of the institution.

15. Interviews, if required or requested, are not arranged until the written grant application has been submitted and the preliminary review is completed.